

## VWFHA Safety Officer Checklist

### Before the game:

1. Ensure you have arrived 20 minutes in advance of your game time to meet with the Coach and any player helping with Sanitizing.
2. All safety officers must wear a highly visible vest or jacket (pinnie is also acceptable) at all times, in order they are easily recognized
3. Bring multiple copies of the most up to date [VWFHA Safety Plan](#)
4. Bring at least one copy of both pages of the [VWFHA Participant Attestation Form](#) (VWFHA Safety Plan, Appendix E)
5. The safety officer should bring disinfectants/tissues/clothes/wipes/alcohol based hand sanitizer/disposable gloves and a garbage bag for safe disposal to every game for cleaning.
6. Ensure sanitation of high touch surfaces is done.
7. The safety officer can delegate sanitation of high touch areas as long as that person has read the VWFHA Cleaning Protocols and VWFHA Sanitizing instructions and the safety officer oversees that the work is done properly.
8. Ensure every participant reads and signs the [VWFHA Participant Attestation Form](#) and signs before the game.
9. Monitor for COVID-19 symptoms for all participants when they arrive.

### During the game:

1. Ensure that physical distancing of 2 meters is maintained at all times except when on the field.
2. Ensure that spectator benches are closed and that no members of the public are coming within 2 meters of any participant. If any spectator(s) are breaking the rules (more than 50 ppl at a gathering in BC or coming within 2 meters of any participant) the Safety Officer can notify an Umpire who can pause the game until the spectator(s) leaves.
3. Ensure sanitation of game ball is done at the half time break.

### After the game:

1. Ensure sanitation of high touch surfaces is done.
2. Report any incidences of participants not adhering to the Safety Plan to the League Administrator or League President within 24 hours.
3. Report any suspected or confirmed cases of COVID-19 to the League Administrator or League President
4. Send an electronic copy of the signed and complete attestation form to their club COVID-19 coordinator within 24 hours of the game.